



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

## INFORMATIONAL LETTER NO.1137

**DATE:** June 22, 2012

**TO:** Iowa Medicaid Area Education Agencies, Local Education Agencies and Infant and Toddler Providers

**ISSUED BY:** Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

**RE:** Notice of Changes to the Medical Billing Remittance (MBR)

The Iowa Medicaid Enterprise will require electronic processes exclusively for the transmission of the medical billing remittance in the near future. These changes are designed to help make Medicaid as efficient as possible.

The Medical Billing Remittance is the statement indicating the amount of payment an agency received in a given month from the Medicaid program. In some cases, the statement directs the Local Education Agency (LEA) and Infant and Toddler agencies to pay back an amount equal to the non-federal share to the Iowa Department of Human Services. It informs the Area Education Agencies (AEA) of the non-federal share amount.

Currently, hard copies of these statements are mailed to providers. Beginning with the July 2012, month end reports, the MBR information will only be available through the Iowa Medicaid Portal Access (IMPA) at: <https://secureapp.dhs.state.ia.us/imp/>. The reports posted on IMPA are an exact replica of the current paper MBRs and are simply imaged, indexed and available on our secure IMPA website.

**To sign up** for online access to the MBR statements, please complete an MBR access request form, <https://www.tfaforms.com/248112>, and follow the online instructions.

If you have any questions, please contact the IME Provider Services Unit at 1-800-338-7909 or locally in Des Moines at 515-256-4609 or by email at [imeproviderservices@dhs.state.ia.us](mailto:imeproviderservices@dhs.state.ia.us).